

Holy Trinity C of E Primary School

Beechwood Road, Dalston E8 3DY

Tel: 0207 254 1010 • email: admin@holytrinity.hackney.sch.uk

Head Teacher: Catherine Thomas • Finance and Admin Manager: Kathleen Payne



Friday 18th September 2020

Dear Parents and Carers,

May we start by saying how lovely it has been to welcome you and your children back to Holy Trinity, there have been so many smiling faces. We appreciate your patience with the collection of children at the end of the day and hope that as time goes by this process will become quicker. To help us speed it up please be ready when it is your turn to let us know both the name of your child and the year group they are in. Staff who have any news to share will be telephoning you after school and in the event that you wish to speak to the teacher please do call the office on 02072541010. The office staff will let the relevant member of staff know and then they will give you a call back if needed.

A brief reminder that children in Reception to Year 6 must return to school in their full school uniform; follow the link [here](#) for further information on the school uniform. On the days that your child has PE they will need to come to school wearing their full PE uniform as they will not be changing clothes at school. For the Autumn Term children will normally have PE on the following days:

Monday	Tuesday	Wednesday	Thursday	Friday
Year 2	Reception	Years 5 and 6	Years 3 and 4	Year 1

Behaviour at Holy Trinity

We hope that your children have come home and shared with you the three rules we have at Holy Trinity. They are: we are ready, we are respectful and we are safe. We hope that the clarity and simplicity of these rules will help children to understand how we behave at Holy Trinity. We have also introduced a new recognition for those children who are going over and above in their behaviour, this is called Hot Chocolate with the Head. Children will receive an invitation to come for hot chocolate (this will of course be done in their pods) a week in advance, they will bring their invite home with them so you should know all about it.

Rapid Closure Protocol Reminder

A Rapid Closure Protocol has been written which we will follow in the event that we need to close suddenly. If this is activated we will make contact with all parents. You must ensure that you are easily contactable whilst your child is at school. If the school needs to close rapidly it may mean you are given no notice and that you are asked to collect your child immediately.

Breakfast Club

Breakfast clubs are already in place for children in our Preschool, Nursery and Reception classes. We are looking at reopening our breakfast club provision for the children in Years 1, 2, 3, 4, 5 and 6 from Monday 28th September. If you haven't already please register your interest online [here](#) so that we have an indication of numbers.

Extended Day (Nursery, Reception, Years 1, 2, 3, 4, 5 and 6)

This will start as planned for children on Monday 21st September. If you have not registered your interest in this yet but you wish to have a place, please do so by clicking [here](#). Food will be served at 5pm so should you choose to collect your child before that time of just after they will not have had time to eat. Food is included in the price however if you do not wish for your child to be given food, please do let us know. The school dinner menu is now available [here](#) on the school website, we are starting with week 1. When you come to collect your child please come to the Beechwood Road entrance and press the school buzzer. Let us know who you are here to collect. You may enter the school site however please keep your distance and do not approach the reception desk. If you have a question, please ensure that you wear a face mask.

All children attending the extended day provision must be collected by 6pm so that our staff are able to head home. A gentle reminder that in the event that you are late, please let us know on 02072541010. A late fee will be applied for each child you are late to collect, this is £5 for every 5 minutes and will be applied directly to your parent pay account.

What if I have more questions?

Many thanks for taking the time to read through this letter. Please do not hesitate to contact the school if you have any further queries. The phone number is 02072541010 and the email address is admin@holytrinity.hackney.sch.uk

Thank you for your ongoing support during this challenging time.

Kind Regards,



Catherine Thomas
Interim Headteacher

**FOR THE LINKS ON THIS LETTER TO WORK PLEASE OPEN
THE DIGITAL VERSION ON THE SCHOOL WEBSITE.**